

Minutes of the Meeting of the Governing Council of Engineering College
Bikaner Society held on 18/07/2011.

The meeting of Governing Council of Engineering College Bikaner Society was held on 18/07/2011 from 11:00 am onwards at Technical Education Building, Govt. Ramchandra Khaitan Polytechnic Campus, Jaipur.

The meeting was chaired by Sh. Mahendra Jeet Singh Malviya, Hon'ble President Governing Council of Engineering College Bikaner Society & Hon'ble Minister, Technical Education, Govt. of Rajasthan and attended by the following:-

1. Sh. Vipin Chandra Sharma, Hon'ble Chairman, Executive Council, ECB Society & Principal Secretary, Technical Education, Govt. of Rajasthan.
2. Sh. Lalit Kumar Gupta, Deputy Secretary (Finance), Govt. of Rajasthan.
3. Sh. R.K. Gupta, OSD, Technical Education Department, Govt. of Rajasthan.
4. Prof. Ravijit Singh, Member Secretary, ECB Society & Principal Engineering College Bikaner.
5. Prof. M.C. Govil, Principal, Govt. Mahila Engineering College Ajmer.
6. Sh. S.K. Bishnoi, Chief Coordinator (Academics), Engineering College Bikaner.
7. Sh. Tarun Chopra, Registrar, Engineering College Bikaner.
8. Dr. Y.N. Singh, Principal, College of Engineering & Technology Bikaner.

Item No. 1: To confirm the minutes of previous meeting of the Governing Council of Engineering College Bikaner Society.

The minutes of the previous Meeting of the Governing Council of Engineering College Society Bikaner held on 29-11-2004 were confirmed in Governing Council meeting held on 18/07/2011.

Item No. 2: To receive a report of the action taken on the decisions of the previous meeting of the Governing Council.

The action taken report on the decisions of the previous meeting of Governing Council was presented.

Item No. 3: Ratification of decisions taken in earlier Executive Council Meetings (1st EC to 19th EC).

Decisions taken in earlier Executive Council Meetings (1st EC to 19th EC) were ratified except appointment & promotion cases which will be separately put up on the file for approval by Hon'ble President Governing Council with the recommendation of the committee as constituted for other Govt. aided Engineering Colleges.

Item No. 4: To add Government word before institutions under Engineering College Bikaner Society.

As Engineering College Bikaner Society is a registered Society under the Department of Technical Education, Govt. of Rajasthan; permission was granted by the Governing Council to use word Government before the name of institutions under Engineering College Bikaner Society. In the present time of multiple technical institutions in the private sector having almost similar names; this will help in bringing clarity about the status of institutions among the general public & other Departments like AICTE, Income Tax etc.

The Governing Council approved following change in nomenclature of institutions under Engineering College Bikaner Society :-

No.	Old Name	New Name
1	Engineering College Bikaner	Govt. Engineering College Bikaner
2	College of Engineering & Technology Bikaner	Govt. College of Engineering & Technology Bikaner
3	ECB Polytechnic Bikaner	Govt. ECB Polytechnic Bikaner
4	ECB Industrial Training Centre Bikaner	Govt. ECB Industrial Training Centre Bikaner

Other items with the permission of the Chair:-

B-1: To approve introduction of Headship of Academic Departments by rotation.

It was decided to rotate the Headship of Academic Departments amongst the available three senior most teaching staff member of the Department with a tenure of two years.

B-2: To ratify the annual budget of Engineering College Society Bikaner for financial year 2011-12

The annual budget of Engineering College Society Bikaner for financial year 2011-12 earlier approved on file by Hon'ble Chairman, Executive Council was ratified by the Governing Council, with details as follows :-

(Rs. In Lac)

S. No.	Name of College	R.E. 2010-11		B.E. 2011-12	
		Income	Expenditure	Income	Expenditure
1	Engineering College Bikaner	1,631.07	1,350.38	2,076.	2,076.58
2	ECB Polytechnic	186.59	145.72	272.90	260.35
3	ECB III	36.73	32.25	40.02	22.93
4	College of Engg. & Tech. Bikaner	943.97	719.93	1336.10	1165.48

B-3: To approve starting of new course/increase in intake in B.Tech. courses at Engineering

College Bikaner in first shift from session 2012-13

Approval was given by the Governing Council to apply to AICTE for starting of new course/increase in intake in B.Tech. courses at Engineering College Bikaner in first shift from session 2012-13 with details as follows :-

S. No.	Name of Course	Intake	
		2011-12	2012-13
1	B.Tech. (Civil Engineering)	00	60
2	B.Tech. (Electrical Engineering)	60	120

B-4: To approve starting of new course/increase in intake in B.Tech. & M.Tech. courses at Engineering College Bikaner in second shift from session 2012-13

Approval was given by the Governing Council to apply to AICTE for starting of new course/increase in intake in B.Tech. & M.Tech. courses at Engineering College Bikaner in second shift from session 2012-13 with details as follows :-

S. No.	Name of Course	Intake	
		2011-12	2012-13
1	B.Tech. (Electronics & Communication Engineering)	00	60
2	B.Tech. (Computer Science & Engineering)	00	60
3	B.Tech. (Information Technology)	00	60
4	B.Tech. (Electronic Instrumentation & Control Engineering)	00	60
5	B.Tech. (Electrical Engineering)	00	60
6	M.Tech. (Digital Communication)	00	18
7	M.Tech. (VLSI)	00	18
8	M.Tech. (Solid State Material)	00	18

B-5: To approve development of integrated campus with multi-discipline imparting Technical Education from academic year 2012-13 under Engineering College Bikaner Society.

As per new AICTE policy for development of integrated campus with multi-discipline imparting Technical Education with benefits of optimal utilization of resources & Networking of facilities such as Labs, workshops, Library, sports facilities etc.

Permission was granted by the Governing Council to apply to integrate following colleges being run under Engineering College Bikaner Society:

Name of the Existing Technical Institutions to be Integrated	New name proposed for the Technical Institution as a part of the integrated campus	AICTE approved courses	Existing Intake of the courses	Year of first approval by AICTE
Engineering College Bikaner		B.TECH. (ECB) B.TECH. (CSE) B.TECH. (Mech) B.TECH. (IT) B.TECH. (EE) B.TECH. (EI&C) B.TECH. (Mech.) M.Tech. (EE) M.Tech. (CSE) M.Tech. (Thermal)	90 90 60 60 60 60 60 (II Shift) 18 18 18	1999
College of Engineering & Technology Bikaner	Govt. Engineering College Bikaner (GECB) Group of Institutions	B.TECH. (ECB) B.TECH. (CSE) B.TECH. (Mech) B.TECH. (Civil) B.TECH. (Ceramic) B.TECH. (EE) MBA	60 120 60 60 60 60 60	2007
Deptt. of Mgt. & Tech. Engineering College Bikaner		MBA	60	2003
Deptt. of Mgt. Studies Engineering College Bikaner		MCA	60	2003
ECB Polytechnic Bikaner		Diploma in ECE CSE Mechanical Electrical Civil	60 60 60 60 60	2008

Permission was granted to start following institutions in the unutilized land of integrated campus from session 2012-13 ; as Engineering College Bikaner Society is having around 337 bigha of land available with it out of which 50% of the land is still unutilized :-

1. One New Engineering College (Govt. ECB Institute of Engineering & Technology Bikaner)
2. One Pharmacy College (Govt. ECB College of Pharmacy Bikaner)
3. One Hotel Management & Catering Technology College (Govt. ECB Institute of Hotel Management & Catering Technology Bikaner)
4. Administrative block, Central Library, Central Computer Centre, Central facilities like Hostels, Auditorium, Sports Complex, Students Activities Center etc. for integrated campus as per AICTE norms.

It was resolved by the Governing Council to allocate land, equipments and other resources available with the Engineering College Bikaner Society for the institutions to be started under integrated campus as per AICTE norms.

The proposed location for above institutes, administrative block and other central facilities as approved by the Governing Council has been indicated in the enclosed land map (Annexure-1).

Permission was granted to Member Secretary, Engineering College Bikaner Society to submit proposal to AICTE for integrated campus and start of above institutes from session 2012-13 and timely preparation in this regard may be started in the current session.

B-6 To approve guidelines for cases of sponsorship of faculty members for higher studies.

Governing Council approved the policy for sponsoring faculty members for higher studies circulated vide letter no. एफ4/7/त.शि./2001 जयपुर दिनांक 28 जून 2011 from Department of Technical Education, Govt. of Rajasthan with following considerations:-

1. 15% of the existing faculty strength within the institute can be allowed to pursue higher studies in place of present ceiling of 10%.
2. Relaxation in the experience may be given to those faculty members whose applications/cases have already been forwarded.

B-7: To allocate financial assistance for construction of hostel for ST category girls at Engineering College Bikaner.

Upon the proposal of financial assistance for construction of hostel of 100 capacity for ST category girls at Engineering College Bikaner, assurance was given by the Hon'ble President Governing Council that the financial assistance of about Rs. two crores will be given to Engineering College Bikaner in the near future as already given to three divisions in Rajasthan in first phase.

B-8: Guidelines for code of conduct for faculty & staff members.

Special instructions were given to the Principal to take appropriate disciplinary action against those faculty & staff member who are violating the code of conduct by writing letters and meeting directly to Hon'ble Chief Minister Office & other higher authorities without routing through the proper channel.

The meeting ended with thanks note to the Chair.

Devjit Singh
MEMBER SECRETARY
Engineering College Bikaner Society

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Item No. 5.2: To confirm the Minutes of 4th meeting of Governing Council held on 29.9.2004 with amendments.

The minutes of the 4th meeting were confirmed with following amendments:

(i) Amendment in rule No. 4(a):

Apart from the existing Ex-officio Members of the Governing Council as mentioned in 4(a) of existing rules, the S. No. 5 may be replaced as:

"All the Principals of the Engineering Colleges under the Society shall be the member of the Governing Council and one of them, nominated by the Chairman/President of the Society shall act as the Member-Secretary of the Governing Council".

(ii) Amendment in rule No. 4(b):

S. No.4 to be replaced by: "one faculty member from each of the Engineering Colleges under the society".

(iii) Amendment in rule No. 28:

The rule may be read as "Any member travels to participate in a meeting or for any other work of the councils or committees for any purpose of the college/society, on the request of the President/Chairman / Secretary / Principal/Registrar, he/she may be paid honorarium, traveling and daily allowances, boarding and lodging charges etc. according to the bye-laws and rates determined by the Executive Council / Governing Council for the purpose".

(iv) Amendment in rule No 30:

"The Management of the affairs of the Society / College shall be carried on by the Executive Council according to the rules and regulations of the Society. The Executive council shall execute the policies of the Society in the overall direction of the Governing Council, with the assistance of the committees and advisory bodies constituted from time to time according to the bye-laws of the Society. If the Society has more than one engineering college then each engineering college shall have its independent separate Executive council".

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(v) Amendment in rule No. 38: (Powers and duties of EC)

The following clause may be added after clause (r):

- (s) "To Consider and approve the Annual Budget of the College and financial powers to the Principal and other authorities of the College".

(vi) Amendment in rule No. 40(f): may be read as follows:

"The Member-Secretary of the Governing Council shall be amongst the Principals of the Engineering Colleges of the Society as nominated by the Chairman/President of Governing Council. Further, Principal of the respective Engineering Colleges shall act as Member-Secretary to the Executive Council of the respective Engineering College and its committees".

(vii) Amendment in rule No. 45:

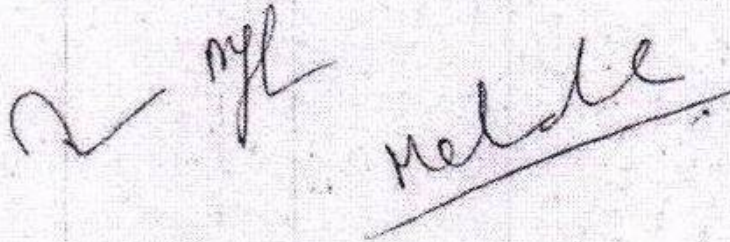
In place of Governing Council, the Executive Council is authorized to appoint the Auditors for auditing the accounts of the concerned Engineering College.

(viii) Amendment in rule No. 48: May be read as follows:

Subject to any bye-laws made or directions given by the Governing Council/ Executive Council, all money received by or on behalf of the Society/college shall be paid in one or more accounts to be opened in the name of the college in any scheduled bank or a co-operative bank and shall not be withdrawn except by cheque signed by (a) the Chairman, Executive Council and the Principal for amount exceeding Rs.10,00,000/- (ten lakh); (b) the Principal and the Registrar/ Deputy Registrar/ Accounts Officer of the College for the amount exceeding Rs.1,00,000/-(one lakh) and upto Rs.10,00,000/- (ten lakh) and (c) the Principal of the College for the amount upto Rs. 1,00,000/-(one lakh).

Item No. 5.3: To confirm the minutes of the 1st to 18th Executive Council meetings of Govt. Engineering College, Ajmer.

The minutes of the Executive Council meetings mentioned in the table given below were ratified except for the confirmation

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Item No.5.7: To ratify the constitution of separate Executive Council for each of the Engineering colleges under the same society.

The proposed agenda was ratified and permitted to make the necessary amendment in the Society rules accordingly.

Item No.5.8: To consider and allow the use of the word "Government" before the name of all the Engineering Colleges established by the Government under the societies".

All the Autonomous Engineering Colleges of State Government were permitted to use the word "Government" before their names in the interest of Students, Faculty, State and at large the Society.

Item No. 5.9: To consider and approve to rename the Governing Council as Board of Governors (BOG) in-line of the central institutions.

It was resolved to rename "the Governing Council as Board of Governors (BOG)".

Item No. 5.10: To consider and approve constitution of Board of Governors as per direction of TEQIP.

The agenda was approved and shall be applicable to the Societies having College(s) under TEQIP, a programme of Government of India for improving Technical Education in Engineering Colleges of the State.

Item No.5.11: To consider the draft of common rules for all the Engineering College Societies / Engineering Colleges to have uniform governance and functioning.

The efforts made by the committee and the staff associated with this were appreciated and it was further directed and resolved to finalize the above rules within 30 days. The permission was granted to include the Principal, Engineering College Bikaner and the Principal, Engineering College Ajmer. The house authorized the Chairman EC and President /Chairman GC to approve the Common Rules framed and submitted by the committee.

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Item No. 5.12: To consider and approve the common policy for Higher Study under Quality Improvement Programme (QIP).

The framed rules, circulated vide letter no. F4 (7) TE / 2001, dated 28.06.2011 to various Engineering Colleges, was approved with following modifications:

1. In place of 10% faculty allowed for higher study, 15% of total existing faculty strength shall be allowed from the academic session 2012-13 onwards,
2. The total duration required for a regular faculty in the College/Institute to be allowed for higher studies shall be 4 years for M. Tech. and 5 years for the Ph.D.

However, the Chairman Executive Council was authorized to give relaxation for duration of service, in deserving cases, those who have already granted admission by various QIP centers / Institutions for the session 2011-12.

Item No. 5.13: Any other item with the permission of the Chair.

Following items were tabled, discussed and it was resolved to be implemented in all Engineering College Societies:

✓ 5.13.1 To consider and approve payment of pay & allowances and other pre-requisites / benefits to the Principals deputed from State/Central Government autonomous Institutions at par with their parent Institution.

It was resolved that the faculty members from State/ Central Government autonomous Institutions appointed to autonomous Engineering Colleges of State Government as Principal are allowed to draw the pay & allowances and other pre-requisites / benefits at least as per their parent institution.

✓ 5.13.2 To consider and approve the Pay Scale for the Principals of Engineering Colleges with AGP at par with senior professors (Rs.12000/-) and special allowance of Rs.15000/- per month.

The agenda was discussed, it was resolved and approved that the Principals appointed by duly constituted selection committee shall be allowed to draw Rs.10000/- per month (Rupees Ten Thousand Only) as special allowance with effect from July 2011.

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5.13.3 To consider and approve the Constitution of Council of Principals of autonomous Engineering Colleges of State Govt.

The agenda was discussed and it was resolved to have an informal platform consisting of all the Principals of Engineering Colleges. This shall not be the statutory body. However, a separate proposal can be submitted for future consideration.

5.13.4 To consider the case of non-teaching employees appointed on contract/ad-hoc basis in the Engineering College Society Ajmer.

The matter was discussed at length and it was resolved that the Colleges must start the process of regular recruitment for non-teaching staff as per the norms. However, it was also decided to form the following committee and put up the case to the Chairman Executive Council and President of the Society / Chairman of Governing Council for further necessary decision:

- | | |
|--|----------|
| 1. Principal of the concerned College | Chairman |
| 2. Registrar of the College | Member |
| 3. Dy. Registrar/Accounts Person | Member |
| 4. Two person nominated by the Principal | Members |

5.13.5 To consider and approve Headship of various departments in Engineering colleges by rotation for 2 years among 3 senior most faculty members in the departments.

The above agenda was approved and the Principal is authorized to appoint the HODs. Normally the Headship shall be rotated amongst 3 senior most Professors and Associate Professors, however if Professor/ Associate Professor are not available, the Principal may appoint the Assistant Professor as HOD. The duration of Headship shall be 2 years which may be extended by Principal on non-availability of the suitable faculty in the Department.

*The agenda items no. 5.2, 5.6 to 5.13, as resolved and approved shall be applicable to all Engineering Colleges under various Engineering College Societies.

The meeting ended with a vote of thanks to the Chair.

Mehale
Chairman
ECA

M. C. Govil
18/7/11
Member Secretary

ECS Ajmer & Principal, GWEC Ajmer

(Vipin Chandra Sharma)
Principal Secretary (TE) &
Hon'ble Vice President, Governing Council

(Mahendra Jeet Singh Malviya)
Hon'ble Minister, Technical Education &
President, Governing Council